



DEPARTMENT OF DEVELOPMENTAL SERVICES - NORTH REGION
JOB OPPORTUNITY
SUPERVISING NURSE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Location: Hartford Regional Center/Newington

Job Posting No: 00019567

Hours: Monday, Tuesday and Wednesday 6am-1:30pm; Thursday and Friday 8:30am-4pm
RDO's: Saturday and Sunday

Salary: \$71,703 to \$96,205 annually
*Incumbents new to state service begin at minimum

Closing Date: September 1, 2014

Examples of Duties: Responsibilities and duties consistent with Supervising Nurse job specifications. Provides clinical and administrative supervision of RN's/LPN's assigned to the Hartford Regional Center. Provides On-Call nursing for the region on a rotating basis. Provides supervisory oversight to ensure consistent compliance with DDS Policy, Work Rules and ICF/MR regulation and plans of correction by HRC nursing staff. Co-facilitates HRC and region-wide nurses' meetings. Supervises medication certification/sanction process for licensed and non-licensed staff. Develops training for RNs/LPNs. Provides communication between supervisors and nursing staff from shift to shift. Performs related duties as required. Current Connecticut RN license, CDL, CPR/BLS, Computer proficiency. Must be experienced in working with individuals with developmental disabilities. Preferred candidate will have supervisory experience and possess good communication and interpersonal skills and the ability to work successfully with supervisors and staff from multiple disciplines.

Minimum Qualifications Required Knowledge, Skill and Ability:

Considerable knowledge of and ability to apply nursing principles, clinical therapeutic models, and standards of nursing; considerable knowledge of specialized patient/client care in the assigned nursing areas; considerable knowledge of current medications, their actions, interactions, uses and side effects; considerable knowledge of and sensitivity to cultural and socio-economic differences; considerable knowledge of and ability to apply family systems theory; considerable knowledge of procedures and protocols of applicable accrediting institutions; knowledge of management and administrative principles and human resource development strategies; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to establish and maintain collaborative relationships with other professionals, community resources and providers; considerable ability to encourage and facilitate cooperation, pride, trust and group identity to foster commitment and team work; considerable ability to provide leadership and guidance in developing and maintaining nursing standards and enhancing health care systems for the delivery of essential services; considerable ability to respond to crises' and emergencies; considerable ability to use professional judgment to identify areas for improvement and participate in development of quality initiatives; supervisory ability.

EXPERIENCE AND TRAINING:

General Experience:

Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

Special Experience:

Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

Substitutions Allowed:

1. A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must possess and retain a current license or temporary permit to practice professional nursing in Connecticut.
2. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions.
3. Incumbents in this class may be required to travel.

WORKING CONDITIONS:

Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59pm on the closing date indicated above

Incomplete application materials will not be considered.

Send application materials to:

**Department of Developmental Services – North Region
155 Founders Plaza/255 Pitkin Street – 2nd Floor – East Hartford, CT 06108
Attn: Recruiter**

Email: DDS.NR.Recruiting@ct.gov Phone: (860) 263.2623 Fax: (860) 706.1420
Application materials can be emailed, faxed or mailed

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities